Arolygiaeth Gofal Cymru
Care Inspectorate Wales

Inspection Report

Clwb Hwyl a Sbri Bancyfelin

Ysgol Bancyfelin
High Street
Bancyfelin
Carmarthen
SA33 5ND

Mae'r adroddiad hwn hefyd ar gael yn Gymraeg

This report is also available in Welsh



Date Inspection Completed

01/09/2022

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About Clwb Hwyl a Sbri Bancyfelin

Type of care provided	Children's Day Care Out of School Care
Registered Person	Samantha John Katie Topliss
Registered places	24
Language of the service	Both
Previous Care Inspectorate Wales inspection	
Is this a Flying Start service?	No
Does this service provide the Welsh Language active offer?	The service provides an 'Active Offer' of the Welsh language. It anticipates, identifies and meets the Welsh language and cultural needs of people who use, or may use, the service.

Well-being	**Good**
Care and Development	**Good**
Environment	**Good**
Leadership and Management	**Good**

For further information on ratings, please see the end of this report

Summary

Children are happy and enjoy attending the setting. They feel safe and secure in the care of staff. Children have good opportunities for play and leisure, and this has a positive impact on their well-being.

Staff are qualified and passionate about their roles. They implement the setting's policies and procedures well. Staff are patient, kind and caring. They support children to engage with the activities available.

The environment is secure, clean, and welcoming. A good range of toys, equipment and resources promote children's play well. Staff follow procedures to ensure the environment is safe and appropriate.

People who run the service are motivated and implement policies and procedures that reflect the care provided. They use self-evaluation effectively to identify and make improvements. Parents are kept well informed and up to date about their child's experiences, and the relationships developed with families are vital to the quality of support provided by the setting.

Well-being — Good

Children have a strong voice in this service. All attempts at communication are valued. Staff are very considerate of the children's views and conscious to give the children options and choices. Children can move around freely indoors and have opportunities to access the outdoor area with staff.

Children feel safe, happy and valued at the setting. They develop warm relationships with other children and staff, in line with their needs and abilities. We saw children laughing and smiling as they played. Children are also comfortable in the familiar routines and activities of the setting. Although some children are unsettled at times, most children are very well settled and content throughout the day.

Children are learning to co-operate, take turns and share, in line with their age and abilities. It was evident that the relaxed atmosphere of this setting has a great, positive impact on children's abilities to manage their reactions and behaviours. We also saw many examples of children being kind and considerate. A child asked another if he could have a go on a scooter he was using. They decided they would have a set amount of time on the scooter.

Children have the freedom to engage in activity that truly suits them and their needs. All children enjoy the activity of their choosing. One child thoroughly enjoyed playing independently and wanted their own space. This was respected. We saw older children role play with younger children, using dolls and various equipment. Children can follow their own interests as well as take part in a planned activity. On the day of the visit, they happily took part in a painting activity. Children's voice is acknowledged if they do not want to partake in the painting activity. Children were very content throughout the visit.

Care and Development — Good

Staff are effective in their roles. They are clear about their responsibilities, and they have good knowledge of how to keep children safe and healthy. They speak appropriately about safeguarding procedures and know that leaders will be responsive to any concerns they raise. There are procedures for recording the administering of medication, accidents, incidents and existing injuries. Most staff hold a valid first aid certificate. During the visit, we discussed appropriate storage of medication. Fire drills are practised regularly so staff and children are aware of the routine to follow if they need to evacuate the premises. Staff also ensure fire drills are conducted when new children attend so they are also aware of the procedure.

Staff implement routines to help support and promote a healthy lifestyle. Tables are cleaned prior to them being used for snack and children are encouraged to wash their hands throughout the session. Children bring food from home and parents are informed of the need to include an ice pack as they are stored at room temperature. Staff provide children with plenty of chances to be active and get fresh air through opportunities to access the outdoors.

Staff work very well together to support and promote children's behaviour, tailoring their responses to the needs and abilities of the different ages and stages of development of the children. We observed leaders using distraction techniques as well as providing praise and encouragement to aid positive behaviour.

Staff provide a very nurturing and caring environment in which children's play and well-being are well promoted. Staff are kind, understanding and playful with the children. They are passionate about being good facilitators of play and enjoyment for the children in their holiday time away from school. Staff allow children to have free choice in how they spend their time and plan and offer suitable activities. These allow children to have a range of play and learning experiences. Staff successfully plan activities to allow children to follow their interests and remain engaged. For example, a weekly outing is arranged along with a daily craft activity. The Welsh language is actively promoted in the club.

Environment	**Good**

The environment is safe and welcoming. The premises is totally secure, both inside and outdoors, allowing children plenty of freedom. Staff are vigilant and supervise children

appropriately at all times. The ratios of staff to children exceed those required by National Minimum Standards, in order to ensure the needs of all children can be successfully met at all times. Risk assessments are in place for the premises as well as for activities and outings. Registers record the times children arrive at and leave the premises. Leaders keep records of all visitors to the setting. Records show routine maintenance checks for the building are in place. Fire evacuation practises are carried out regularly to ensure staff and children are familiar with the process.
The club is situated within the school and although it is generally set up and packed away before and after each session. It is a suitable space with plenty of room for children to play and take part in a range of activities. For example, children were playing tabletop games, taking part in role play as well as constructing items from lego. Outdoors is utilised well, and the setting has use of most areas of the school. This includes a large field, open yard space along with fixed play equipment, which children enjoyed as they could balance and climb. The premises is well maintained and in good decorative order. There are daily cleaning schedules in place, and toilet areas are clean and provide children with suitable privacy.

There is a wide range of good quality resources available to children, and in suitable quantities. The environment is set out by staff to maximise independent exploration. Children are free to choose their activities in a calm and well-organised space. There are sufficient resources such as art and craft materials for children to have good variety and choice. Resources are made available within reach and in plain sight, allowing children to choose easily what they want to play with. Furniture is of suitable size and design for the age range of the children.

Leadership and Management — Good

People who run the setting have a good understanding of the service and care they offer. There is a clear vision for the setting, reflected in the statement of purpose. There are clear policies and procedures which reflect the setting and current practice and these are available in both Welsh and English, however there is no record in place to show when they have been reviewed or amended. Staff work consistently in line with policies and procedures to support the smooth running of the setting. Records of children's information are mostly complete and updated annually. This information is available to staff to ensure they meet children's needs effectively.

Children and parents benefit from a service which is committed to improving outcomes for children. There is a suitable quality of care report detailing what the setting does well and an action plan of what they want to improve. Leaders undertake this review annually as required, and take into account the views of children, parents and staff. Leaders work well to ensure that they deliver good quality care and they spoke passionately about the positive impact the service they provide has for both the children and their families, which was clearly evident.

People who run the setting manage staff well. They have a robust recruitment program in place that ensures children are supervised well by suitably qualified and trained staff. All required information is gathered for staff files. Staff confirmed they have regular meetings and opportunities to speak with people who run the setting so information can be shared, and training identified. Leaders are effective in overseeing staff, managing their time and prioritising activities responsively to ensure that children's needs are met in a timely manner. We observed staff to be well organised and we saw this allowed them to remain calm whilst delivering care. Staff confirmed they thoroughly enjoy working at the setting, *'I love it here.'* They feel supported, knowing they can approach leaders for help or support if needed.

Positive relationships with families and the community are valued highly at this setting. Staff and leaders are keen to ensure that parents feel they can approach them at any time, and we saw this to be the case. We spoke to one parent during the visit and they stated, *'The staff are amazing. My child loves coming here.'*
We received very positive feedback following the inspection visit, "*My child loves going to the club during the holidays. The staff are welcoming and caring. The activities offered are fun and provide opportunities for my child to develop different skills."*

Recommendations to meet with the National Minimum Standards

R1: Keep a record of review for policies and procedures

R2: Ensure all permission forms are fully completed and in place

R3: Store medication appropriately

Summary of Non-Compliance	
Status	**What each means**
New	This non-compliance was identified at this inspection.
Reviewed	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
Not Achieved	Compliance was tested at this inspection and was not achieved.
Achieved	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people's well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

Priority Action Notice(s)		
Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

Area(s) for Improvement		
Regulation	Summary	Status

N/A	No non-compliance of this type was identified at this inspection	N/A

Ratings	What the ratings mean
Excellent	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children's well-being.
Good	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
Adequate	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
Poor	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children's well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

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